

PLANNING OVERVIEW

GETTING STARTED

- Review this *Director Guide* and familiarize yourself with the MEGA Sports Camp material.
- Choose which sports you will offer. Think about volunteers who can lead these sessions.
- Schedule your MEGA Sports Camp outreach (dates and facilities).

RECRUITING YOUR VOLUNTEERS

(SEE PAGES 44–49)

- Decide which role(s) you will play. Ask others to assist with the following:
 1. Head Coaches
 2. Huddle Coaches
 3. Rally Coach
 4. Music Coach
 5. MEGA (mascot)
 6. Snack Coach
 7. Publicity Coach
 8. Registration Coach
 9. Safety Coach
 10. Prayer Coach
 11. Follow-Up Coach
 12. Sports Camp Store Coach
 13. Media Assistant
- Schedule and plan the Volunteer Training.
- Provide each volunteer with their info from this *Director Guide* as well as their MEGA Sports Camp resources. (See volunteer info pages for details.)

PRINT FROM THE FLASH DRIVE

- Check the resources available on the **Flash Drive** and print whatever will improve your camp.

PROMOTING MEGA SPORTS CAMP

(SEE PAGES 67–72)

- Get the word out about your camp using the **Posters, Banners, and Postcards**. (See **Starter Kit** and **Flash Drive** for samples.)
- Begin preregistration. Ask kids to select the sport they want to participate in. Be sure to get **T-shirt** sizes. Also, have parents fill out a model release form for their kids if you plan to photograph or video any part of camp.
- Plan now how you will celebrate the end of MEGA Sports Camp. Consider inviting parents (and the whole church!) to the final Closing Rally and let kids show off what they've learned.

PURCHASE ADDITIONAL MEGA SPORTS CAMP RESOURCES

- Purchase additional camp supplies:
 - **Evangelism Keepers**
 - **Water Bottle**
 - **Gospel Ball**
 - **T-shirt or Iron-on**, one per kid
 - **Sports Flash**
 - **MEGA Verse Wristband**
 - **Theme Keepers**
 - **Carabiners**
 - **MEGA Sports Camp Button**

PREPARING FOR CHECK-IN

- Ask the pastor to remind the congregation to be praying for the MEGA Sports Camp outreach.
- Let kids select their sports. Divide each list into Huddle Groups of 5–8 kids and assign a Huddle Coach to each group.
- Prepare a **Name Tag, T-shirt, and Water Bottle** for each kid. Have extras on hand for kids who didn't preregister.

PLANNING CHECKLIST

Now that you've decided to host a MEGA Sports Camp outreach, here's a helpful list to make your planning easy.

THREE TO SIX MONTHS BEFORE

- Review this *Director Guide* and familiarize yourself with all the components. This is a good time to divide up the items in your kit according to who will use them. See pages 8–11 for a better idea of how to do this.
- Choose which sports to offer. Think about coaching availability, your facilities, and community interest. The **MEGA Sports Camp Starter Kit** includes easy-to-follow *Playbooks* for basketball, soccer, and cheerleading.
- Schedule your MEGA Sports Camp (dates and facilities).

TWO TO THREE MONTHS BEFORE

- Begin recruiting your coaches and MEGA character.
 1. Head Coaches (soccer, basketball, cheerleading, or whatever sport(s) you have chosen)
 2. Rally Coach
 3. MEGA (mascot)
 4. Publicity Coach
 5. Prayer Coach
 6. Snack Coach
 7. Registration Coach
 8. Music Coach
 9. Safety Coach
 10. Follow-Up Coach
 11. Sports Camp Store Coach
- Schedule and plan the Volunteer Training (Director trains the staff using the training video on the **Flash Drive**).
- Publicity Coach plans how to promote your Sports Camp. Director orders extra **Posters**. Print Postcards, Banners, Promotion Flyers, Press Releases, and Parent Letters from the **Flash Drive**.
- Check with your church's insurance company to determine if you are covered for a Sports Camp or if you will need an additional policy rider.

COACH'S CORNER



Need an idea of how much to spend per camper? Choose which you'll provide:

- \$ ___ **Sports Flash**
- \$ ___ **T-shirt** (see catalog for T-shirts)
- \$ ___ **Theme Keepers**
- \$ ___ **Carabiner**
- \$ ___ **MEGA Verse Wristband**
- \$ ___ **Backpack**
- \$ ___ **Button**
- \$ ___ **Water Bottle**
- \$ ___ Snacks and drinks
- \$ ___ Sports equipment (if not donated or borrowed)
- \$ ___ Total each
- x ___ Number of kids
- \$ ___ Total

COACH'S CORNER



A tip to help you know how to purchase **T-shirts** in the right variety of sizes is provided on page 10.

COACH'S CORNER



A key to the success of a MEGA Sports Camp outreach is making sure kids see their coaches involved in the spiritual part too. Ask coaches to lead sports stories and Bible stories, join in the singing, and participate in every part of the rallies.

COACH'S CORNER



Model release forms give you permission to photograph and video the kids at MEGA Sports Camp sessions. For safety and legal reasons, never provide identifying information with a photo or video of a kid.

SIX WEEKS BEFORE

- Begin recruiting Huddle Coaches.
- Prayer Coach recruits assistants.
- Prepare the order for your MEGA Sports Camp outreach.
Director orders for coaches:
 - One **Coach T-shirt** per Coach
 - One **Coach Huddle Guide** per Huddle Coach
 - One **Playbook** per Head Coach in each sport
 - **Evangelism Keepers** (one per Huddle Group)
 - **MEGA Verse Wristband** (one per Coach)
 - **Backpack** (optional)
- Head Coaches determine supplies needed for areas. Director orders **MEGA Sports Camp Cheer Music CD** and **MEGA Sports Camp Cheer Training DVD** and CD-ROM.
- Publicity Coach publicizes your MEGA Sports Camp outreach in community. Kids invite friends. See the **Flash Drive** for promotion and decoration resources.
- Determine a rain plan if your Sports Camp could be affected by the weather.

FOUR WEEKS BEFORE

- Begin registration. Be sure to get **T-shirt** sizes. Also, have parents fill out a model release form for their kids if you plan to photograph or video any part of camp.
- Director orders for kids:
 - One **MEGA Sports Camp T-shirt** per kid
 - One **Sports Flash** set per kid
 - One **MEGA Verse Wristband** per kid (have extras for walk-ons)
 - One set of **Theme Keepers** per kid
 - One **Carabiner** per kid
 - **MEGA Sports Camp Button**
 - **Water Bottle** (optional)
 - **Evangelism Keepers** (optional)
 - **Backpack** (optional)
- Director orders souvenirs for Sports Camp Store. See the **MEGA Sports Camp Catalog** for ideas.
 - **Sports Bottle with Gospel Ball**
 - **Gospel Ball**
 - Any other items desired
- Director and Head Coaches determine what sports equipment is needed. Borrow or purchase needed items. (See pages 22–28.)
- Continue publicity.
- Decide if you are going to provide an additional prize to kids who bring their last **Sports Flash** “I Did It” flap to church the following Sunday.

TWO WEEKS BEFORE

- Check your registration count. Excitement builds and a lot of kids often register at the last minute, so be prepared with plenty of extra **T-shirts**, **Sports Flashes**, **Theme Keepers**, and **Iron-Ons** to get the week started.
- Continue to recruit Huddle Coaches. Have one Huddle Coach for every 5–8 kids. To allow for walk-ons, you may want to have one for every four preregistered kids.
- Touch base with all the Head Coaches to make sure they have everything they need.
- Host the Volunteer Training. This is a great time to include all coaches and volunteers who have joined your MEGA Sports Camp team. Make sure you leave time for the Huddle Coaches to practice their stories.

ONE WEEK BEFORE

- Make a last-minute purchase of any needed supplies.
- Check with the Head Coaches to make sure they have all the supplies they'll need.
- Ask the pastor to remind the congregation to be praying for your MEGA Sports Camp outreach.
- Distribute the daily schedule to all the coaches.
- Begin the Coach Huddle lists. Divide the registered kids into groups by the sports they selected.
- Before camp, hand out the Devotions on pages 109–112 to help the coaches prepare for each day's theme.

FIRST DAY

- Before camp begins, meet with all coaches and staff for last-minute instructions and prayer. Distribute the safety plan, introduce the Safety Coach, and let everyone know where the Safety Area will be located during MEGA Sports Camp.
- Registration begins. Divide into three sections: preregistered kids, new arrivals (walk-ons), and T-shirts.
- At the Opening Rally, welcome kids and introduce coaches.
- During the sessions, visit the different sites to answer questions. It is helpful to have phones or walkie-talkies.
- Help with discipline problems.

COACH'S CORNER



Print the Devotions from the **Flash Drive**. Hand out the Devotions to all the coaches. Encourage the coaches to read the Devotions before camp starts the next day. This will help them prepare for ministering to the kids.

COACH'S CORNER



Need a few last-minute MEGA Sports Camp items? MEGA Sports Camp items may be sold in your local Christian bookstore.

COACH'S CORNER



Last day suggestions:

- On the last day, invite the families of the kids and have an award ceremony—make sure every kid that attended receives an award!
- Let the kids showcase their sport—do scrimmages for parents to watch, come back together for awards and a special last day snack. Have the cheerleaders cheer as kids are called up to receive their awards.
- End the week with a picnic for the kids and their families and have the parents join the sports games!
- Have a tailgate party in the church parking lot—invite the parents and families of the kids!

COACH'S CORNER



Help us make MEGA Sports Camp even better next year. Please complete the Evaluation Form on pages 117 and 118 and send it in or complete online at MEGASportsCamp.com.

EVERY DAY

- Before camp begins, meet with all coaches and staff for last-minute instructions and prayer. Make sure everyone is present for the day. Recruit extra Huddle Coaches if needed.
- Announce the special Closing Rally to be held on the final day, so kids will be able to invite their parents and grandparents to attend. On Day 3, send home the Parent Edition invitation from *Sports Flash*.
- Hand out *Sports Flash* and/or **Theme Keepers**.
- Give a **Wristband** to kids to help them learn the MEGA Verse.
- Check on supplies at the MEGA Sports Camp Store.
- Make memories. Take pictures or videos of the kids.

BEFORE THE LAST DAY

- Prepare a Certificate (on **Flash Drive**) for every kid.
- Check with the Cheerleading Head Coach to plan for the kids' performance during the final Closing Rally.
- Recruit a clean-up team to help gather supplies and pick up the Sports Areas and Rally Zone.

LAST DAY

- Invite kids and families to your next service or kids event. Optional: Tell kids they'll get another chance for a prize if they bring the final *Sports Flash* "I Did It" flap to church.

AFTER MEGA SPORTS CAMP

- Clean up.
- Gather input from all participants by using the reproducible Team Member Postgame Review form on the **Flash Drive**. Or ask your volunteers to complete the survey on our website www.MEGASportsCamp.com.
- Display the pictures or show the video of kids at Sports Camp.
- Share the results of Sports Camp with your congregation. At almost every MEGA Sports Camp outreach, kids accept Jesus into their life, so be prepared to share that good news with others.
- Follow up on guests and kids who accepted Jesus as their Savior.
- Prepare to welcome guests on the following Sunday.
- Send in the Director Evaluation (pages 117 and 118). Or do the easy survey on our website www.MEGASportsCamp.com.
- Gather leftover items like unused **T-shirts**, **Evangelism Keepers**, and **Theme Keepers** to use in the future.